



Please keep these guidelines handy by saving to your mobile device or printing.

To our valued panel -

AXIS's goal is to define and establish a uniform set of inspection protocols in tandem with our lender-partners. The following will be observed by all parties in this exercise:

- The lender will contact the borrower and/or homeowner prior to the appraiser scheduling the inspection appointment to determine that no one in the household has knowingly been exposed to COVID 19 nor is anyone in the house currently sick.
- The appraiser will re-confirm that there has been no change in the health of the occupant (or person providing access to the property) upon scheduling the inspection and prior to entering the property. Confirmation must be documented within the order.
- The homeowner will when possible, maintain social distancing while the inspection takes place.
- The appraiser will wear gloves and mask at all times while inspecting the home and endeavor not to touch any surfaces, door handles or light switches.
- The appraiser must observe all recommended CDC protocols to protect their own health and prevent transmission of a virus (i.e...wear booties, a mask, gloves, carry and use hand sanitizer, etc...)
- The homeowner will agree to turn on all lights in the home and see that all interior doors are open for easy access to every room.
- Any questions or concerns at a property, simply stop and **call AXIS**

We believe that a reasonable interpretation of the Health Orders impacting each of the 6 Bay Area Counties is that AXIS, and the professional services we (and you as appraisers) provide qualify as an Essential Business pursuant to **Section 10.f.vii, and xv.** (*Marin / San Francisco / Alameda / Contra Costa / San Mateo / Santa Clara Counties*) - in this case, **supporting banking and mortgage banking services.**

Please let us know if you disagree with our interpretation of these provisions.

NOTE: As an independent business, appraisers are free from the control and direction of AXIS. Furthermore, each appraiser should feel free to determine whether or not they're comfortable accepting an order without fear of reprisal from AXIS.

We expect this situation to change as more information and guidance becomes available. Please feel free to communicate with AXIS on related concerns at info@axis-amc.com



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